

2024 ITF WORLD TENNIS TOUR MEN'S FACT SHEET TEMPLATE



Not for publication by the National Association/Organiser. Approved Fact Sheets will be published by ITF.

ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE

Please note that fields coloured must be selected from the drop down menu that appears to the right of the cell

TOURNAMENT			
Tournament Name in ITF Calendar (e.g M15 Valencia or M25+H Ricany)		Tournament Prize Money, USD	Plus Hospitality (+H)
M25 Nussloch		\$25,000	NO
City	Country	Tournament Week (Monday e.g. 09/01/24)	
	Germany	Mo 22 Jan 2024	

TOURNAMENT INFORMATION						
SINGLES QUALIFYING DRAW	Draw size	FROM	TO	No of Days	Sign-in	Are you hosting a pre-qualifying?
	48	Sun 21 Jan	Mon 22 Jan	2	Saturday before 18:00	YES
SINGLES MAIN DRAW	Draw size	FROM	TO		Sign-in	
	32	Tue 23 Jan	Sun 28 Jan		None	
DOUBLES MAIN DRAW	Draw size	FROM	TO		Sign-in	
	16	Tue 24 Jan	Sat 28 Jan	* Friday or Saturday doubles final required		Before 14:00 on Tuesday (preferred)
PLAYING CONDITIONS	No. Match Courts	No. Practice Courts	Indoor / Outdoor	Surface Category	Surface Type	
	3	3	Indoor	Carpet	Carpet - Schöpp-Challenge	
	Official Ball (Type, Brand Name)	Floodlights?	If no floodlights, approx number of playing (daylight) hours?			
	Wilson DTB TOUR 2.0 ((Type 2)) ((THA))	YES				
PRIZE MONEY AND FEES	Prize Money paid in (Currency code)	Method of Payment	Tax deductions % (Resident/Non-Res.)			Entry Fee (Max \$40, \$20 for doubles only)
	EUR; Euro	Cash				
HOSPITALITY (For non +H event)	MAIN DRAW: If any, Details		QUALIFYING: If any, Details			
	No		No			
HOUSING	No		No			
SOCIAL EVENTS	No		Will live streaming (live video online) be provided?			
			YES			

CONTACT IN NATIONAL ASSOCIATION			
Tournament Administrator (name)			
Christian Kruse			
Address			
Hallerstr. 89			
Zip / Post Code	City	Country	
20149	Hamburg	Germany	
Telephone (Include Country Code +)		Fax (Include Country Code +)	
+49 (0)40 41178288		+49 (0)40 41178228	
Email address		National TA Website address	
christian.kruse@tennis.de		www.tennis.de/dtb	

SITE INFORMATION			
Promotional Tournament Title		Name of the Club / Venue	
MLP-Cup 2024		Zentrum Aktiver Prävention GmbH & Co. KG	
Address			
Walldorfer Str. 100			
Zip / Post Code	City	Country	
69226	Nußloch	Germany	
Telephone (Include Country Code +)		Fax (Include Country Code +)	
+49 (0) 6224 9909 0		+49 (0) 6224 9909 17	
Email address		Tournament Website address (if any)	
empfang@zap-nussloch.de		www.mlp-cup.de	
Does the site have a fully enclosed perimeter		Will the tournament have security guards	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

TOURNAMENT OFFICIALS & KEY CONTACTS			
TOURNAMENT DIRECTOR/ ORGANISER	Tournament Director/Organiser (name)		
	Director: Dr. Matthias Zimmermann		
	Before Event Telephone (Include Country Code +)	Before Event Fax (Include Country Code +)	
	+49 (0) 6224 9909-14	+49 (0) 6224 9909-17	
	During Event On-site Telephone (Include Country Code +)	During Event On-site Fax (Include Country Code +)	
+49 (0) 6224 9909-14	+49 (0) 6224 9909-17		
	Email address	Mobile phone (Include Country Code +)	
	dr.zimmermann@zap-nussloch.de		
ITF SUPERVISOR	ITF Supervisor, name		
	During Event On-site Telephone (Include Country Code +)	During Event On-site Fax (Include Country Code +)	
OTHER KEY CONTACTS	Player's desk (Name & Telephone number)		Transport (Name & Telephone number)
	Fabian Almitter, +49 (0) 15150818079		+49 (0) 15150818079
SPORTS PHYSIOTHERAPIST (English Speaking)	Sports Physio (name)		Sports Physio (email)
	Adrian Keller		keller@zap-nussloch.de
STATUTORY AUTHORITY FOR SAFEGUARDING ISSUES IN YOUR COUNTRY	Name of Authority		Telephone Number
	Polizei Leimen		+49 6224 17490
	Address		Email address
		Schwetzingen Str. 2, 69181 Leimen	

Note: Each country handles these matters differently, but typically the statutory authority would be the police or other local law enforcement agency, a child protection agency, social services agency, national association or other similar type organisation.

SECURITY ARRANGEMENTS

ACCREDITATION / CREDENTIALS	Tournaments Organisers/National Associations must provide accreditation to all players and officials. This is an organisational requirement. Will Accreditation be provided for all players, coaches and officials.	
	Will Accreditation be provided for all players, coaches and officials.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

COVID 19 PROTOCOLS

	Link to main government Covid-19 website in ENGLISH and local language if different. This should contain details of travel restrictions and any requirements to enter the country.	Link:
COVID19 Officer	The Covid-19 Officer must be on-site throughout the tournament (including, as a minimum, from the first day players are allowed to practice) and will be responsible for the overall preparation, implementation and monitoring of the tournament's risk assessment.	
	NAME:	Email: Phone:
	First Day/Time a player can arrive on site for practice:	Day: Time:
	Does the tournament plan on having spectators?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Spectators at ITF events must be approved by the ITF
	If you answered Yes to spectators above - Please provide the procedures to be implemented for spectators. (Example - All spectators to wear masks)	

Local Testing Centre (i.e. hospital, testing centre etc.) that provides Covid-19 testing services (PCR/antigen testing).		
Name of Testing centre	Address of Testing centre:	Phone Number of Testing centre:
Name of Testing centre 2	Address of Testing centre:	Phone Number of Testing centre:

Any Local government restrictions (Example-Must wear masks in stores, etc.)

VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)

Visa requirements to enter your country for non EU residents only	Cost of Visa Application (if any) 80	EUR; Euro	Deadline for Submitting Visa Application (if any) 14 days prior to tournament start
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) Christian Kruse (christian.kruse@tennis.de)			
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc) https://www.bamf.de/EN/Themen/MigrationAufenthalt/ZuwandererDrittstaaten/Migrathek/Einreisebestimmungen/einreisebestimmungen-node.html			

TRAVEL GUIDELINES

Nearest Airport(s) Frankfurt am Main (Fraport)	Distance to Hotel 92 km	Distance to Site 93 km
Transport from Airport(s) to Tournament Hotel/Site	If not provided free of charge, please indicate approx cost by: Tourn. Transfer Taxi Public Transport (currency)	
Nearest Train Station(s) Heidelberg Hauptbahnhof (others: Wiesloch/Walldorf; St.Ilgen/Sandhausen)	Distance to Hotel 10 (5) km	Distance to Site 11 (6) km
Transport from Train Station(s) to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost)		
Alternative Travel Options (e.g. bus, ferry etc) bus	Local Tourist Information (e.g. website)	
Additional Travel Information		

HOTEL INFORMATION

HOTEL 1 (Mandatory)	Name of Hotel Hotel Villa Toskana		Level of Hotel (Star rating, etc) 4 Star	
	Address Hamburger Str. 4-10			
	Zip / Post Code 69181	City Leimen	Country Germany	
	Telephone (Included Country Code +) +49 (0) 6224 82920		Fax (Included Country Code +) +49 (0) 6224 8292-11	
	Email Address info@villa-toskana.de		Hotel Website Address (if any) www.hotel-villa-toskana.de	
	Single Room Rate 128	Per room	Double Room Rate 158	Per room
	Breakfast included YES		Hotel Tax included YES	
	Reservation Deadline (Date e.g.01/01/11)		Currency EUR; Euro	
	Distance to Site (metres, kilometres, miles) 5 Kilometres		Transport from the Hotel to Site (must be provided free of charge if not walking distance) YES tournament shuttle	
	Additional information			

HOTEL 2 (Optional)	Name of Hotel Hotel Felderbock		Level of Hotel (Star rating, etc) 3 Star	
	Address Hauptstr. 26			
	Zip / Post Code 69226	City Nußloch	Country Germany	
	Telephone (Included Country Code +) +49 (0) 6224 90994 15		Fax (Included Country Code +) +49 (0) 6224 90994 17	
	Email Address info@felderbock.eu		Hotel Website Address (if any) www.felderbock.eu	
	Single Room Rate 74	Per room	Double Room Rate 89	Per room
	Breakfast included NO		Hotel Tax included YES	
	Reservation Deadline (Date e.g.01/01/11)		Currency EUR; Euro	
	Distance to Site (metres, kilometres, miles) 2 Kilometres		Transport from the Hotel to Site YES tournament shuttle	
	Additional information			

Pre-Qualifying/Wild Card Tournament Details (If Hosting)

MLP-Cup Wildcard Challenge from 05.01.2024 to 07.01.2024 (DTB A-7 Tournament)

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)